

Veda is pleased to offer trainings and coaching on the following topics:

1. Gaining Project Traction by Engaging Stakeholders Part 1: Strategies for Engagement and Communication
2. Gaining Project Traction by Engaging Stakeholders Part 2: Managing Conflict
3. Designing Productive Meetings, Workshops and Forums
4. Facilitating effective on-line or in-person meetings

1. Gaining Project Traction by Engaging Stakeholders: (4-hour training)

Part 1

This interactive, hands-on training will transform your ability to identify, engage and communicate with stakeholders in ways that are meaningful and help your project or program achieve success. Stakeholder engagement is a crucial aspect of natural resource management. However, many resource managers have a limited understanding of how to engage stakeholders successfully. Almost everyone has a story of a project that went sideways because of poorly planned or executed stakeholder engagement strategies.

In this class, you will learn about the increasingly important role that stakeholders play in ecosystem recovery efforts. You will also learn:

- the building blocks of an effective stakeholder engagement plan
- how to identify, map, and prioritize different stakeholders
- how to develop efficient, effective strategies for engaging different stakeholders, including whether to form citizens' or technical advisory committees, hold public meetings, etc.
- how to smoothly navigate conflict in public meetings and workshops

2: Gaining Project Traction with Stakeholders: *Managing Conflict* (4-hr training)

Part 2:

This training expands on the content delivered in our stakeholder engagement training Part 1 (See above) and focuses on conflict avoidance and management in working with stakeholders.

During this training, participants will learn

- The root of conflict and why it's there
- Where conflict typically shows up
- Techniques to avoid and strategies to address stakeholder conflict

3. Designing Productive Meeting

(2-hour training)

Vigorous planning is key to creating successful and productive meetings. Veda shares the building blocks effective meetings with a focus on creating strong agendas. Participants will come away with strategies for effectively planning, designing and preparing for meetings that will deliver concrete outcomes and results.

During this training, participants will learn:

- How to write strong purpose and goal statements for meetings
- The power of the agenda – the backbone of the meeting
- Steps to prepare yourself and participants in advance, during and following a meeting

4. Facilitating effective on-line or in-person meetings

(3 hour training)

Suggested prerequisite or companion training: Module #2

One person always interrupts; no one responds to your questions; your meeting has run over. How do you create meeting that are dynamic and engaging? A facilitator must watch the time, track agenda items, and capture ideas while keeping participants alert and interested. This is hard for even the most seasoned facilitators, especially with remote meetings. This training offers the essentials for becoming a strong facilitator including tips and tricks for overcoming common challenges and hurdles in leading meetings. In this training, participants will learn:

- How to prepare for facilitating – tools and strategies
- How to strengthen teamwork and collaboration during in-person and remote meetings
- Essential tools to actively engage participants
- Strategies for dodging common facilitator pitfalls

Email Hello@VedaEnv.com for more information.